

[Date]

[Student Name]

[Unit Number/Room Number]

[Property Name/Building]

Subject: Notice of Rent Increase for Upcoming Semester

Dear [Student Name],

This letter serves as formal notice regarding a change in your rent for the upcoming [Semester/Year] academic term. Your current lease agreement is scheduled to expire on [Current Lease End Date].

Effective [Start Date of New Semester/Lease], your rent will increase from \$[Current Amount] to \$[New Amount] per month/semester.

This adjustment is necessary due to [Optional: increases in operating costs/utility rates/property improvements]. All other terms and conditions of your original housing agreement will remain in effect.

Please indicate your intent to renew your lease at this new rate by [Deadline Date]. If we do not receive your confirmation by this date, your unit may be released for general student applications.

To confirm your renewal, please: [Insert Instructions, e.g., Sign the attached addendum / Log into student portal].

If you have any questions regarding this adjustment or wish to discuss move-out procedures, please contact the Housing Office at [Phone Number] or [Email Address].

Sincerely,

[Name of Property Manager/Housing Director]

[Management Company/University Housing Department]