

[Date]

[Resident Name]

[Space/Lot Number]

[Property Address]

**RE: Notice of Utility Cost Adjustment and Lot Rent Increase**

Dear Resident,

This letter serves as formal notice that the monthly rent for your lot will be adjusted due to an increase in utility costs. This adjustment is being made in accordance with your rental agreement and local regulations.

The utility costs that have increased include: [List utilities, e.g., Water, Sewer, Trash].

**New Rent Details:**

- Current Monthly Lot Rent: \$[Amount]
- Utility Cost Adjustment: \$[Amount]
- **New Total Monthly Rent: \$[Amount]**

This change will take effect on [Effective Date].

Your next payment due on [Date] should reflect this new total. All other terms and conditions of your existing rental agreement remain in full force and effect.

If you have any questions regarding this adjustment, please contact the management office at [Phone Number] or [Email Address].

Sincerely,

[Management Name/Property Manager]

[Mobile Home Park Name]