

Date: [Date]

To: [Tenant Name]

Address: [Property Address, Unit Number]

Subject: Notice of Security Deposit Escrow Account

Dear [Tenant Name],

This letter is to formally notify you of the location where your security deposit is being held in accordance with state and local landlord-tenant laws.

Regarding the security deposit in the amount of \$[Amount] paid on [Date], the funds have been deposited into the following account:

- **Financial Institution:** [Bank Name]
- **Bank Address:** [Bank Street Address, City, State, Zip]
- **Account Type:** [e.g., Interest-bearing Escrow Account / Non-interest-bearing Account]
- **Interest Rate:** [Current Rate % if applicable]

These funds will remain in this account for the duration of your tenancy as security for your performance under the lease agreement. The deposit will be handled and returned in accordance with the terms of your lease and applicable laws upon the termination of your tenancy.

If you have any questions regarding this notice, please contact me at [Your Phone Number] or [Your Email Address].

Sincerely,

[Landlord/Manager Signature]

[Landlord/Manager Printed Name]

[Landlord/Manager Address]