

[Date]

[Tenant Name]

[Tenant Address]

[City, State, Zip Code]

Re: Notice of Security Deposit Location

Dear [Tenant Name],

In accordance with state law, this letter serves as formal notice regarding the security deposit you provided for the lease of the premises located at [Rental Property Address].

Your security deposit in the amount of \$[Amount] is being held in a separate account at the following financial institution:

Bank Name: [Name of Bank]

Bank Address: [Address of Bank Branch]

Account Type: [Checking / Savings / Escrow]

Interest Rate: [Rate, if applicable]

This deposit will be held for the duration of your tenancy as security for your performance under the lease agreement. The funds will be handled and returned in accordance with the terms of your lease and local landlord-tenant laws.

Sincerely,

[Landlord/Manager Signature]

[Landlord/Manager Printed Name]

[Phone Number]