

[Date]

[Tenant Name]

[Tenant Address]

[City, State, Zip Code]

RE: Notice of Security Deposit Depository

Dear [Tenant Name],

In accordance with state and local landlord-tenant laws, this letter serves as formal notification regarding the holding of your security deposit for the premises located at:

[Rental Property Address]

Your security deposit in the amount of \$[Amount] is being held in a separate account at the following financial institution:

Name of Bank: [Bank Name]

Bank Address: [Bank Branch Address]

Account Type: [e.g., Escrow / Interest Bearing / Non-Interest Bearing]

Interest Rate: [Rate, if applicable]%

The funds are being held in compliance with the terms of your lease agreement and applicable law. Please keep this notice for your records.

Sincerely,

[Landlord/Manager Name]

[Landlord/Manager Signature]

[Phone Number]