

Date: [Date]

Tenant Name(s): [Tenant Name(s)]

Property Address: [Rental Property Address]

Dear [Tenant Name],

This letter is to formally notify you that your security deposit, paid in the amount of \$[Deposit Amount] on [Date Paid], is being held in an escrow account in accordance with state and local laws.

The details regarding the financial institution holding your deposit are as follows:

- **Bank Name:** [Name of Bank/Financial Institution]
- **Bank Address:** [Address of Bank Branch]
- **Account Type:** [e.g., Interest-Bearing Escrow Account / Non-Interest-Bearing Account]
- **Interest Rate:** [Rate if applicable, or "N/A"]

This deposit will be held for the duration of your tenancy as security for the performance of your obligations under the lease agreement. The funds will be handled, and interest (if any) will be distributed, according to the terms of your lease and governing statutes.

If you have any questions regarding this notification, please contact me at [Your Phone Number] or [Your Email Address].

Sincerely,

[Landlord/Property Manager Name]

[Company Name, if applicable]

[Mailing Address]