

[Landlord or Property Management Name]
[Address]
[City, State, Zip Code]

[Date]

[Tenant Name]
[Forwarding Address]
[City, State, Zip Code]

Re: Full Refund of Security Deposit - [Commercial Property Address]

Dear [Tenant Name],

This letter is regarding the security deposit held for the commercial lease of the property located at [Property Address], which was vacated on [Move-out Date].

After a final inspection of the premises, it has been determined that the property has been returned in satisfactory condition, and all obligations under the lease agreement have been met. Therefore, your security deposit is being returned in full.

Please find enclosed a check in the amount of \$[Amount], representing the total security deposit of \$[Original Deposit Amount] plus any applicable interest of \$[Interest Amount, if any].

Breakdown:

- Original Deposit: \$[Amount]
- Interest Earned: \$[Amount]
- Total Refund: \$[Amount]

If you have any questions regarding this refund, please contact me at [Phone Number] or [Email Address].

Sincerely,

[Signature]
[Printed Name]
[Title/Company Name]