

[Landlord's Name]
[Landlord's Address]
[City, State, Zip Code]

[Date]

RE: Full Refund of Security Deposit for [Rental Property Address]

Dear [Landlord's Name],

This letter is a formal request for the return of my security deposit in the amount of \$[Amount] regarding my month-to-month lease for the property located at [Rental Property Address].

I vacated the premises on [Move-out Date] and have returned all keys to you. As the unit was left in clean condition and without damage beyond normal wear and tear, I am expecting a full refund of the deposit.

Please mail the check to my new forwarding address:

[Your Name]
[New Street Address]
[City, State, Zip Code]

According to state law, I look forward to receiving these funds within [Number of days required by law, e.g., 14, 21, or 30] days.

Thank you for your prompt attention to this matter.

Sincerely,

[Your Signature]
[Your Printed Name]
[Your Phone Number]