

[Your Name]
[Your Current Phone Number]
[Your Email Address]

[Date]

[Landlord or Property Manager Name]
[Landlord's Address]
[City, State, Zip Code]

Re: Forwarding Address for Security Deposit Return

Dear [Landlord Name],

This letter is to formally provide you with my forwarding address following my move-out from the property located at: **[Address of Rental Property You Just Vacated]**.

Please send my security deposit, along with an itemized list of any deductions, to the following address:

[Your Name]
[Your New Street Address]
[New City, State, Zip Code]

I vacated the premises on [Move-out Date] and returned the keys on [Date Keys Returned]. I look forward to receiving the deposit within the timeframe required by state law.

Sincerely,

[Your Signature]

[Your Printed Name]