

Date: [Date]

To: [Tenant Name]

Property Address: [Rental Property Address]

Dear [Tenant Name],

This letter serves as official notice regarding the security deposit held for the property listed above.

Please be advised that ownership of the property has been transferred from [Old Landlord/Company Name] to [New Landlord/Company Name], effective as of [Date of Transfer].

In accordance with this change, your security deposit in the amount of \$[Amount] has been transferred to the new owner. The new owner is now responsible for the holding and eventual return of these funds pursuant to the terms of your lease agreement and local laws.

New Management/Owner Contact Information:

- **Name:** [New Owner/Manager Name]
- **Address:** [New Notice Address]
- **Phone:** [New Phone Number]
- **Email:** [New Email Address]

Your current lease agreement remains in full force and effect. Future rent payments should be directed to the new owner as per their instructions.

Sincerely,

[Your Name/Company Name]

[Your Title]

[Your Phone Number]