

[Landlord Name]
[Landlord Address]
[City, State, Zip Code]
[Phone Number]
[Email]

[Date]

[Tenant Name]
[Tenant Address]
[Unit Number]

RE: Notice of Additional Security Deposit for Furnished Unit

Dear [Tenant Name],

This letter serves as a formal request for an additional security deposit regarding your lease agreement for the furnished property located at [Property Address].

As per the terms of our agreement and local regulations regarding furnished rentals, an additional security deposit is required to cover the inventory, furniture, and appliances provided within the unit. This brings the total security deposit amount held for this tenancy to \$[Total Amount].

Breakdown:

Current Deposit Held: \$[Amount]
Additional Furnishing Deposit Required: \$[Amount]
Total Balance Due: \$[Amount]

Please submit the additional payment of \$[Amount] by [Date] via [Payment Method].

Upon receipt, this amount will be held in accordance with the security deposit laws of [State/Province]. This deposit remains refundable at the end of the tenancy, subject to the condition of the furniture and premises as outlined in the move-in inspection report.

If you have any questions, please contact me directly.

Sincerely,

[Landlord Signature]

[Landlord Printed Name]