

[Landlord Name]
[Landlord Address]
[City, State, Zip Code]
[Date]

[Tenant Name]
[Tenant Address]
[City, State, Zip Code]

RE: Notice of Lease Renewal and Additional Security Deposit Requirement

Dear [Tenant Name],

Your current lease for the property located at [Property Address] is set to expire on [Current Lease End Date]. We are pleased to offer you a renewal of your lease for an additional term of [Number] months, starting on [New Start Date].

As part of this renewal, the monthly rent will increase from \$[Current Rent Amount] to \$[New Rent Amount].

In accordance with the terms of the lease agreement and local regulations, the security deposit held on file must be equal to [Number] month(s) of rent. Due to the rent increase, an additional security deposit payment is required to bring your total deposit balance to \$[Total New Deposit Amount].

Additional Deposit Due: \$[Amount Due]

Please submit the additional deposit amount along with your signed lease renewal agreement no later than [Due Date]. Payments can be made via [Payment Method].

All other terms and conditions of your original lease agreement shall remain in full force and effect.

Please contact us at [Phone Number] or [Email Address] if you have any questions.

Sincerely,

[Landlord/Property Manager Name]
[Company Name]