

Date: [Current Date]

Tenant Name(s): [Tenant Names]

Property Address: [Property Address]

City, State, Zip: [City, State, Zip]

Dear [Tenant Name],

RE: NOTICE OF ADDITIONAL SECURITY DEPOSIT REQUIREMENT

This letter serves as formal notice regarding your month-to-month lease agreement for the property located at [Property Address].

Effective [Date - typically 30 days notice], your security deposit requirement is being increased by \$[Amount of Increase]. This adjustment is being made due to [Reason, e.g., rent increase/terms change].

The current security deposit held is \$[Current Amount]. With this additional payment, your total security deposit on file will be \$[New Total Amount].

Please provide the additional funds of \$[Amount of Increase] by [Due Date] via [Payment Method]. This amount will be held in accordance with the terms of your original lease agreement and local laws.

All other terms and conditions of your month-to-month tenancy remain in full force and effect.

Sincerely,

[Landlord/Manager Name]

[Phone Number]

[Email Address]