

# Move-In Letter

Date: [Date]

Property Address: [Full Property Address]

Tenant Name(s): [Names of all Adult Tenants]

Dear [Tenant Name],

Welcome to your new home! We are pleased to have you as a resident. This letter serves as a confirmation of your move-in details and a receipt for your deposits.

## 1. Move-In Funds Received

- First Month's Rent: \$[Amount]
- Standard Security Deposit: \$[Amount]
- Pet Security Deposit: \$[Amount]
- Total Amount Received: \$[Total Amount]

## 2. Key Handover

The following keys have been provided to you on this date: [Number of keys] sets of house keys, [Number] mailbox keys, and [Number] garage openers.

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## Pet Security Deposit Addendum and Receipt

This addendum is attached to and forms a part of the Lease Agreement dated [Lease Start Date] between [Landlord Name] (Landlord) and [Tenant Name] (Tenant).

### Pet Information

The Landlord grants permission for the Tenant to keep the following pet(s) on the premises:

- Pet Name: [Pet Name]
- Type/Breed: [Breed]
- Weight: [Weight]

### Pet Deposit Terms

1. **Deposit Amount:** The Tenant has paid a Pet Security Deposit of \$[Amount].
2. **Purpose:** This deposit is held to cover any potential damages caused to the unit or common areas by the pet.
3. **Refundability:** This deposit is [Refundable/Non-refundable]. If refundable, it will be returned to the Tenant within [Number] days of move-out, minus any costs for cleaning or repairs necessitated by the pet.
4. **Tenant Responsibility:** The Tenant agrees to keep the pet under control at all times, clean up all waste immediately, and ensure the pet does not disturb neighbors.

## Receipt of Funds

Landlord hereby acknowledges receipt of the \$[Amount] Pet Security Deposit.

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Landlord/Agent Signature

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Tenant Signature