

[Date]

[Client Name]

[Client Address]

[City, State, Zip Code]

**Re: Annual Statement of Trust Account Interest - [Year]**

Dear [Client Name],

We are writing to provide you with the annual statement regarding the interest earned on your funds held in our trust account for the period ending December 31, [Year].

**Account Summary:**

- **Account Reference:** [Account Number/Matter Name]
- **Principal Balance as of [Date]:** \$[Amount]
- **Total Interest Earned this Year:** \$[Amount]
- **Current Balance:** \$[Amount]

As per our records, the interest earned has been [credited to your trust balance / remitted to you via check / paid to the State Bar IOLTA program in accordance with local regulations].

Please retain this letter for your tax records. If you have any questions regarding this statement or your account balance, please contact our office at [Phone Number] or [Email Address].

Sincerely,

[Signature]

[Name of Firm/Trustee]

[Title]