

Date: [Date]

Property Address: [Property Address/Unit Number]

To: [Tenant Name]

Company: [Tenant Company Name]

Mailing Address: [Tenant Mailing Address]

RE: Annual Interest Payment on Commercial Security Deposit

Dear [Tenant Contact Person],

In accordance with the terms of your lease agreement dated [Lease Start Date] and local regulations, this letter serves as formal notification regarding the interest earned on your security deposit for the period of [Start Date] to [End Date].

The details of the interest calculation are as follows:

- **Security Deposit Amount:** \$[Amount]
- **Current Interest Rate:** [Percentage]%
- **Total Interest Earned:** \$[Amount]

As per your lease agreement, this interest is being handled as follows:

[Select one option below]

- A check for the interest amount is enclosed with this letter.
- The interest amount has been applied as a credit toward your upcoming rent payment for the month of [Month].
- The interest has been added to your existing security deposit balance held in escrow.

If you have any questions regarding this payment or your security deposit account, please contact our management office at [Phone Number] or [Email Address].

Sincerely,

[Your Name/Signature]

[Title/Position]

[Landlord or Property Management Company Name]