

[Your Name]
[Your Current Address]
[Phone Number]
[Email Address]

[Date]

[Landlord or Property Manager Name]
[Landlord's Address]

RE: Demand for Return of Security Deposit - [Former Rental Address]

Dear [Landlord Name],

I am writing to formally request the return of my security deposit for the property located at [Former Rental Address], which I vacated on [Move-out Date].

As of today's date, it has been [Number] days since I returned the keys and provided you with my forwarding address. According to [State/Local] law, the deadline for returning the security deposit or providing an itemized list of deductions is [Number of Days] days. That deadline has now passed.

Please be advised that I have not received my deposit, nor have I received a written explanation regarding any withholdings. I am requesting the full refund of \$[Amount] to be sent to the address listed below within [Number] business days of receiving this letter.

Forwarding Address:
[Your Current Address]

If I do not receive the funds by the aforementioned date, I will be forced to pursue further legal action through small claims court. This may include seeking additional damages or penalties as permitted by law.

I hope to resolve this matter promptly and amicably.

Sincerely,

[Your Signature]
[Your Printed Name]