

NOTICE OF ENTRY: FIRE SAFETY PREVENTATIVE MAINTENANCE

Date: [Date of Notice]

To all Residents/Tenants of: [Property Name/Address]

Please be advised that authorized personnel will be entering your unit to perform mandatory fire safety preventative maintenance and inspections.

Scheduled Date: [Date of Inspection]

Scheduled Time Window: [Start Time] to [End Time]

The scope of work includes testing and servicing of the following:

- Smoke and Carbon Monoxide Detectors
- Fire Sprinkler Heads
- In-suite Fire Alarm Speakers/Horns
- Fire Extinguishers (if applicable)

Important Requirements:

- Please ensure all pets are secured in a crate or removed from the premises during this time.
- Clear any obstructions blocking access to fire safety devices.
- Management will use a master key to enter if no one is home at the time of inspection.

These inspections are required by local fire codes and are essential for the safety of all residents. We apologize for any inconvenience this may cause.

If you have any questions, please contact the Management Office at [Phone Number] or [Email Address].

Thank you for your cooperation.

Sincerely,

[Your Name/Property Management Name]