

**Date:** [Current Date]

**To:** [Tenant Name(s)]

**Address:** [Property Address and Unit Number]

## **NOTICE OF INTENT TO ENTER**

Dear Tenant,

This letter serves as formal notice that the Landlord, Property Manager, or authorized pest control professionals intend to enter your unit on the following date and time:

**Date of Entry:** [Date]

**Estimated Time Window:** [Start Time] to [End Time]

**Purpose of Entry:**

The purpose of this entry is to perform routine pest control inspection and/or treatment as part of our building maintenance program.

**Tenant Requirements:**

[Optional: Please ensure that pets are secured in a crate or removed from the premises during this time. Please ensure clear access to baseboards and under-sink areas.]

If you have any questions regarding this scheduled visit, please contact the undersigned immediately.

Thank you for your cooperation.

Sincerely,

[Landlord or Manager Name]

[Phone Number]

[Email Address]