

**Date:** [Insert Date]

**To:** [Tenant Name]

**Address:** [Property Address/Unit Number]

**Subject: Notice of Property Access for Pest Control Services**

Dear [Tenant Name],

This letter serves as a formal notice that pest control services have been scheduled for your unit and the surrounding property.

**Scheduled Date:** [Insert Date]

**Estimated Time Window:** [Insert Time, e.g., 9:00 AM to 12:00 PM]

The purpose of this visit is for [Routine Inspection / Preventive Treatment / Targeted Treatment]. A licensed pest control professional will require access to all rooms, including kitchens, bathrooms, and storage areas.

**Preparation Instructions:**

In order for the treatment to be effective, please ensure the following:

- Clear items away from baseboards and under sinks.
- Ensure all pets are safely secured in a crate or removed from the premises during the service.
- [Insert any specific instructions, e.g., cover food items or remove bird cages].

Please note that according to your lease agreement, management/landlord has the right to enter the premises for maintenance and repairs given proper notice. You do not need to be present during the service, as a member of our management team will accompany the technician if necessary.

If you have any questions or have a specific concern regarding pets or allergies, please contact the office at [Phone Number] or [Email Address] by [Insert Deadline Date].

Thank you for your cooperation in keeping our building pest-free.

Sincerely,

[Your Name/Property Manager Name]

[Company Name]

[Phone Number]