

Date: [Date]

To: All Residents of [Building Name / Property Address]

Subject: NOTICE OF PEST CONTROL SERVICE

Dear Resident,

Please be advised that a professional pest control technician will be entering your residence to perform a scheduled service on the following date and time:

Scheduled Date: [Day of week, Month, Date, Year]

Time Window: [Start Time] to [End Time]

This service is part of our routine maintenance program to ensure a healthy and pest-free living environment. The technician will be inspecting and treating the kitchen, bathroom, and perimeter areas of your unit.

Instructions for Residents:

- Please ensure that all pets are secured in a crate or removed from the premises during the service window.
- Clear away items from under sinks in the kitchen and bathrooms.
- Ensure the technician has clear access to the baseboards.
- You do not need to be home for this service; management will provide entry for the technician.

If you have any specific concerns or reportable activity, please contact the management office at [Phone Number] or [Email Address] prior to the service date.

Thank you for your cooperation.

Sincerely,

[Your Name/Property Manager Name]

[Property Management Company]

[Contact Information]