

NOTICE OF ENTRY: INSURANCE INSPECTION

Date: [Current Date]

To: [Tenant Name]

Property Address: [Full Address and Unit Number]

Dear Resident,

Please be advised that the management and/or a representative from our insurance provider will be entering your unit to conduct a scheduled safety and property inspection.

Scheduled Date: [Date of Inspection]

Estimated Time: [Start Time] to [End Time]

The purpose of this inspection is to ensure the building meets all safety requirements and to document the condition of the property for insurance renewal purposes. The inspector may check smoke detectors, plumbing fixtures, and general safety hazards.

You are not required to be present during this inspection. If you have pets, please ensure they are secured in a crate or removed from the premises for the duration of the scheduled window.

Thank you for your cooperation.

Sincerely,

[Management Name/Landlord Name]

[Contact Phone Number]

[Email Address]