

Date: [Current Date]

To: [Tenant Name(s)]

Property Address: [Full Rental Address]

RE: NOTICE OF ENTRY FOR INSURANCE APPRAISAL

Dear [Tenant Name],

This letter serves as formal notice that the landlord, property manager, or authorized representatives will be entering your rental unit at the date and time specified below:

Date of Entry: [Date of Appraisal]

Estimated Time Window: [Start Time] to [End Time]

The purpose of this entry is to conduct an insurance appraisal of the property. This involves a walkthrough of the interior and exterior to assess the value and condition of the building for insurance coverage purposes. Photos of the structure and fixtures may be taken by the appraiser.

This notice is being provided in accordance with your lease agreement and local landlord-tenant laws regarding required notice periods.

You are not required to be present during this visit. If you have pets, please ensure they are secured in a crate or removed from the premises during the scheduled window to ensure the safety of the appraiser.

Thank you for your cooperation.

Sincerely,

[Landlord/Property Manager Name]

[Phone Number]

[Email Address]