

## NOTICE OF ENTRY

Date: [Current Date]

To all Residents of: [Apartment Complex/Building Name]

Please be advised that management and/or maintenance personnel will be entering your apartment unit to perform mandatory testing and maintenance of the smoke and carbon monoxide alarms.

**Scheduled Date:** [Date of Testing]

**Scheduled Time:** Between [Start Time] and [End Time]

This inspection is required by law and building safety regulations to ensure all life-safety devices are functioning correctly. Testing will involve triggering the alarm sound for a brief period in each room.

You do not need to be present during this time. If you have pets, please ensure they are secured in a crate or a separate room to allow staff safe entry.

Thank you for your cooperation in keeping our community safe.

Sincerely,

[Management Name]

[Contact Phone Number]

[Office Email]