

Date: [Date of Notice]

To: [Tenant Name(s)]

Property Address: [Full Rental Address]

RE: NOTICE OF ENTRY FOR ANNUAL SAFETY INSPECTION

Dear Tenant,

Please be advised that the Landlord or an authorized representative will be entering your unit on the following date and time:

Date of Entry: [Date]

Estimated Time: [Time Window, e.g., 10:00 AM to 12:00 PM]

The purpose of this entry is to conduct the mandated annual inspection of all smoke detectors and carbon monoxide detectors within the premises. This is to ensure all devices are in proper working order and compliant with local safety regulations.

During this inspection, we will:

- Test the alarm sound on each unit.
- Replace batteries where necessary.
- Check the expiration dates on all devices.

You are not required to be present during this inspection. If you have pets, please ensure they are secured in a crate or a separate room for the safety of the staff. If there is a security alarm code required for entry, please contact us prior to the inspection date.

Thank you for your cooperation in keeping the building safe.

Sincerely,

[Landlord or Property Manager Name]

[Phone Number]

[Email Address]