

NOTICE OF MANDATORY ENTRY

Date: [Date of Notice]

To: All Residents of [Property Name / Building Address]

Unit Number: [Unit Number]

Dear Resident,

Please be advised that management and/or authorized maintenance personnel will be entering your unit to perform mandatory testing and maintenance of the smoke and carbon monoxide detectors.

This inspection is required by law and local fire safety codes to ensure the safety of all occupants in the building.

Scheduled Date of Entry: [Date]

Estimated Time Window: [Start Time] to [End Time]

During this visit, technicians will:

- Test the audible alarm function of all detectors.
- Replace batteries where necessary.
- Verify the expiration date of each device.
- Replace any malfunctioning or expired units.

You do not need to be present during this inspection. If you are not home, management will use a master key to gain entry. Please ensure that all pets are secured and that there is clear access to all detectors located on walls or ceilings.

Failure to provide access or tampering with safety devices is a violation of your lease agreement.

If you have any questions, please contact the Management Office at [Phone Number] or [Email Address].

Thank you for your cooperation in keeping our community safe.

Sincerely,

[Property Manager Name]

[Management Company Name]