

NOTICE OF UPCOMING SERVICE: SMOKE AND CARBON MONOXIDE DETECTORS

Date: [Date]

To All Residents of: [Property Name/Address]

Dear Resident,

Please be advised that we will be entering your unit to perform a mandatory inspection and service of the smoke and carbon monoxide detectors. This service is required to ensure the safety of all residents and to comply with local fire safety regulations.

Scheduled Date: [Date of Service]

Scheduled Time Window: [Start Time] to [End Time]

During this visit, our technicians will:

- Test the operation of all detectors.
- Replace batteries where necessary.
- Replace expired or malfunctioning units.

If you have any pets, please ensure they are secured in a crate or a separate room for the duration of the service. You do not need to be present for this inspection, as management will provide access to the maintenance team.

If you have any questions or have a specific concern regarding access to your unit, please contact the management office at [Phone Number] or [Email Address].

Thank you for your cooperation in keeping our community safe.

Sincerely,

Property Management
[Company Name]