

Date: [Date]

Tenant Name(s): [Tenant Name]

Property Address: [Full Address of Rental Unit]

RE: NOTICE OF INSPECTION - SMOKE AND CARBON MONOXIDE ALARMS

Dear Tenant,

Please be advised that the Landlord or their authorized agent will be entering your rental unit to perform a mandatory inspection and testing of all smoke and carbon monoxide detectors.

Scheduled Date: [Date of Inspection]

Scheduled Time: [Start Time] to [End Time]

The purpose of this entry is to ensure that all life-safety devices are functioning correctly, batteries are replaced if necessary, and the unit is compliant with local fire safety codes and regulations.

You are not required to be present during this inspection. If you are not home, we will use our management key to enter the premises. If you have pets, please ensure they are secured in a crate or a separate room for the duration of the visit.

If you have any questions or if there is a conflict with the scheduled time, please contact us immediately at [Phone Number] or [Email Address].

Thank you for your cooperation in keeping the building safe.

Sincerely,

[Your Name/Company Name]

[Title]

[Phone Number]