

NOTICE OF ENTRY

Date: [Current Date]

To Tenant(s): [Names of all Tenants listed on Lease]

Property Address: [Full Address of Rental Unit]

Dear [Tenant Names],

This letter serves as formal notice that the Landlord or the Landlord's authorized agent will be entering the premises located at the address above on:

Date of Entry: [Date of Inspection]

Time of Entry: Between [Start Time] and [End Time]

The purpose of this entry is to conduct an inspection of the premises. This inspection is being performed following reports or observations suggesting that the unit may be occupied by unauthorized individuals in violation of the lease agreement regarding subletting and occupancy limits.

This notice is provided in accordance with the terms of your lease agreement and [State/Local] landlord-tenant laws, which require a minimum of [24/48] hours' notice prior to entry.

You are not required to be present during this inspection. If the locks have been changed without the Landlord's written consent, please ensure a key is provided prior to the entry time listed above to avoid the necessity of a locksmith at your expense.

Thank you for your cooperation.

Sincerely,

[Landlord/Manager Name]

[Company Name, if applicable]

[Phone Number]

[Email Address]