

NOTICE OF ENTRY

Date: [Current Date]

To: [Tenant Name(s)]

Address: [Property Address]

Dear [Tenant Name],

This letter serves as formal notice that the Landlord, Property Manager, or authorized agents intend to enter the premises listed above on:

Date of Entry: [Date of Inspection]

Estimated Time: [Start Time] to [End Time]

The purpose of this entry is to conduct an inspection of the unit regarding a suspected violation of the lease agreement, specifically related to: [Briefly describe violation, e.g., unauthorized pets, unauthorized occupants, or smoking].

This entry is being made in accordance with your lease agreement and local landlord-tenant laws, which allow for inspection when there is reasonable cause to believe a lease provision is being violated.

You are not required to be present during this inspection. If you have any questions, please contact the undersigned immediately.

Sincerely,

[Landlord/Manager Name]

[Phone Number]

[Email Address]