

NOTICE OF PROPERTY INSPECTION

Date: [Date]

To: [Tenant Name]

Address: [Property Address]

Dear [Tenant Name],

This letter serves as formal notice that [Landlord/Property Management Name] will be conducting an inspection of the premises located at [Property Address] on [Date of Inspection] at approximately [Time].

This inspection is being conducted following reports or observations suggesting a potential violation of the occupancy limits established in your lease agreement. As per your lease, the maximum number of authorized occupants for this unit is [Number].

The purpose of this visit is to verify the current number of residents and ensure compliance with the lease terms, as well as local health and safety housing codes.

Pursuant to the terms of your lease and local law, the landlord reserves the right to enter the premises for inspections provided that proper notice is given. You are not required to be present, but you are welcome to be there during the inspection.

If you have any questions, please contact the office at [Phone Number] or [Email Address].

Sincerely,

[Your Signature]

[Your Printed Name]

[Title/Company Name]