

NOTICE OF INSPECTION AND ENTRY

Date: [Date of Notice]

To Tenant(s): [Tenant Names]

Address: [Property Address]

This letter serves as formal notice that the Landlord or their authorized agent will be entering the premises located at the address above.

Scheduled Date of Entry: [Date]

Estimated Time of Entry: [Time]

Purpose of Entry:

This entry is being conducted due to reports or observations of suspected property damage which may constitute a violation of your lease agreement. We will be inspecting the following area(s):
[Description of specific area or suspected damage]

The purpose of this inspection is to assess the extent of the damage, determine necessary repairs, and ensure the safety and integrity of the property. Under the terms of your lease and local law, the Landlord has the right to enter the unit for such inspections provided proper notice is given.

You are not required to be present during this inspection. If you have any questions or if there is a pet in the unit that needs to be secured, please contact us immediately.

Sincerely,

[Landlord/Property Manager Name]

[Phone Number]

[Email Address]