

Date: [Insert Date]

To: All Tenants and Occupants

Property Address: [Insert Full Address]

Subject: Notice of Lead-Based Paint Environmental Testing

Dear Residents,

This letter is to inform you that environmental testing for lead-based paint is scheduled to take place at the property listed above. This testing is being conducted to ensure compliance with health and safety regulations and to maintain a safe living environment.

Scheduled Date(s): [Insert Date(s)]

Scheduled Time: [Insert Start Time] to [Insert End Time]

Purpose of Testing:

The inspection will be performed by [Insert Name of Testing Company/Inspector]. The professionals will be testing painted surfaces in common areas and/or individual units using [Insert Method, e.g., XRF Analyzers or Dust Wipes].

What to Expect:

- Inspectors will require access to [Insert Areas, e.g., all rooms, window sills, and exterior doors].
- The process is non-invasive, but inspectors may need to move small items to reach specific surfaces.
- You do not need to vacate the premises, but we ask that children and pets be kept away from the work area during the inspection.

Action Required:

Please ensure that any pets are secured and that the inspectors have clear access to all walls and windows. If you have a scheduled conflict or have specific concerns, please contact management immediately.

Once the results are finalized, a summary report will be made available to you if required by local or federal law.

Thank you for your cooperation in keeping our community safe.

Sincerely,

[Your Name/Property Management Name]

[Phone Number]

[Email Address]