

Date: [Insert Date]

From: [Agency/Company Name]

[Address]

[Phone Number]

To: [Property Owner/Resident Name]

[Property Address]

NOTICE OF ENTRY FOR GROUNDWATER TESTING

Dear Resident,

This letter serves as formal notice that [Agency/Company Name] intends to access your property located at [Property Address] for the purpose of conducting environmental groundwater contamination testing.

Purpose of Entry:

Testing is being conducted to evaluate water quality in the area and to check for the presence of [Specific Contaminant, if known]. This is part of a routine environmental assessment/remediation project authorized under [Reference Law or Regulation].

Scheduled Date and Time:

Personnel are scheduled to be on-site on: [Insert Date]

Estimated Time: [Insert Time Window]

Scope of Work:

The testing will involve:

- Collection of water samples from [existing wells/temporary boring sites].
- Minimal disturbance to the soil or landscape.
- [List any other specific actions, e.g., noise from equipment].

The site will be restored to its original condition upon completion of the sampling.

If you have any questions regarding this notice or need to reschedule due to a conflict, please contact [Project Manager Name] at [Phone Number] or [Email Address] no later than [Insert Deadline].

Thank you for your cooperation in this environmental safety effort.

Sincerely,

[Signature]
[Printed Name]
[Title]