

[Date]

[Property Owner Name]
[Property Owner Address]
[City, State, Zip Code]

RE: Notice of Entry for Soil Contamination Sampling - [Property Address/Parcel Number]

Dear [Property Owner Name],

This letter serves as formal notice that [Company/Agency Name] and its authorized representatives intend to enter your property located at [Property Address] to conduct environmental soil sampling.

Purpose of Entry:

The purpose of this entry is to collect soil samples for laboratory analysis to determine the presence and extent of potential soil contamination as part of [Project Name/Regulatory Requirement].

Scheduled Date and Time:

The sampling is scheduled to take place on:

Date(s): [Date]

Time: [Start Time] to [End Time]

Scope of Work:

The work will involve [Description of tools, e.g., hand augers or small drill rigs] to collect small amounts of soil from various locations on the property. We will make every effort to minimize disruption to the property and will restore any disturbed areas to their original condition as closely as possible upon completion.

Authority:

This entry is being conducted pursuant to [Cite specific law, regulation, or prior agreement, if applicable].

If you have any questions or if there are specific site access instructions (such as gate codes or pet locations) that we should be aware of, please contact [Contact Name] at [Phone Number] or [Email Address] by [Deadline Date].

Thank you for your cooperation in this matter.

Sincerely,

[Your Signature]
[Your Printed Name]
[Your Title]
[Company/Agency Name]