

NOTICE OF COMPLETED EMERGENCY ENTRY

Date: [Date of Entry]

Time: [Time of Entry]

To the Resident(s) of: [Address/Unit Number]

Please be advised that management or authorized personnel entered your premises today due to the following emergency situation:

[Describe the emergency, e.g., water leak, smoke, suspected fire, etc.]

Action Taken:

[Describe what was done, e.g., repaired burst pipe, inspected alarm, etc.]

Pursuant to your lease agreement and local laws, entry was made without prior notice to protect life and property. The unit has been secured upon our departure.

If you have any questions, please contact the management office at [Phone Number].

Sincerely,

[Name/Signature]

[Title/Company Name]