

NOTICE OF EMERGENCY ENTRY

Date: [Date of Entry]

Time: [Time of Entry]

Property Address: [Full Address of Rental Unit]

Dear [Tenant Name(s)],

This letter serves as formal notice that the landlord or authorized management personnel entered your residence today due to an emergency situation.

Under the terms of your lease agreement and local landlord-tenant laws, entry without prior notice is permitted in the event of an emergency to protect the property and the safety of its occupants.

Nature of the Emergency:

[Describe the emergency, e.g., bursting water pipe, smoke detection, gas leak, etc.]

Actions Taken:

[Describe what was done, e.g., shut off main water valve, repaired leak, inspected electrical panel, etc.]

Current Status:

[Indicate if the issue is resolved or if further repairs/entry will be required.]

The unit was secured upon our departure. We apologize for any inconvenience this may have caused and appreciate your understanding regarding this urgent matter.

If you have any questions, please contact the management office immediately at [Phone Number].

Sincerely,

[Your Name/Signature]

[Landlord/Property Management Company Name]

[Contact Information]