

[Date]

[Insured Name]

[Mailing Address]

[City, State, Zip Code]

**RE: Renewal Update - Scheduled Farm and Ranch Equipment**

Policy Number: [Policy Number]

Renewal Date: [Expiration/Renewal Date]

Dear [Insured Name],

Your Farm and Ranch insurance policy is approaching its renewal date. To ensure your machinery and equipment are accurately protected, we need to review and update your current equipment schedule.

Please review the attached list of scheduled equipment and notify us of any of the following changes:

- **Acquisitions:** Have you purchased or leased any new tractors, implements, or tools in the past year?
- **Disposals:** Have you sold, traded, or retired any equipment currently listed on your policy?
- **Values:** Has the market value of any high-value items changed significantly?
- **Serial Numbers:** Please verify that all VINs or serial numbers on the attached list are correct.

Accurate scheduling ensures that you are neither over-insured nor under-insured in the event of a loss. Items not specifically listed on the schedule may be subject to lower sub-limits or may not be covered at all.

Please return any corrections or confirmation of the list to our office by [Date] to ensure your renewal reflects the most current information. You may return the marked-up list by mail, scan and email it to [Email Address], or call us at [Phone Number] to discuss the updates.

Thank you for your business and for your prompt attention to this matter.

Sincerely,

[Agent Name]

[Agency Name]

Enclosure: Current Equipment Schedule