

Date: [Date]

To: [Tenant Name(s)]

Address: [Rental Unit Address]

NOTICE OF INTENT TO ENTER PREMISES

Dear Tenant,

This letter serves as formal notice that the landlord, property manager, or authorized contractors intend to enter your rental unit to perform a water heater replacement and associated repairs.

Scheduled Date of Entry: [Date]

Estimated Time of Entry: [Start Time] to [End Time]

The purpose of this entry is to:

- Drain and remove the existing water heater.
- Install a new water heater unit.
- Perform necessary plumbing repairs or code upgrades related to the installation.
- Test the unit to ensure proper hot water functionality.

Please ensure that the area around the water heater is clear of personal belongings to provide workers with adequate space to perform the replacement. If you have pets, please ensure they are secured in a separate room or off-site during the scheduled time.

You are not required to be present during this entry. If you will not be home, we will use our management key to gain access and will ensure the door is locked upon departure.

If you have any questions or if there is a conflict with the scheduled time, please contact [Name] at [Phone Number/Email] immediately.

Thank you for your cooperation.

Sincerely,

[Landlord/Property Manager Name]

[Phone Number]

[Email Address]