

## **URGENT NOTICE OF ENTRY FOR EMERGENCY REPAIRS**

**Date:** [Date]

**To:** [Tenant Name(s)]

**Address:** [Full Property Address and Unit Number]

Dear [Tenant Name],

This letter serves as formal notice that management and/or authorized contractors will be entering your unit on **[Date]** at approximately **[Time]**.

This entry is required to address an urgent electrical issue that has been classified as an emergency. Specifically, the following work must be performed:

[Description of issue, e.g., sparking outlets, partial power loss, smoke from panel].

Due to the immediate risk of fire or electrical hazard, this repair cannot be delayed. Under the terms of your lease agreement and local housing laws, management reserves the right to enter the premises without the standard 24-hour notice period in the event of an emergency that threatens the safety of the occupants or the integrity of the building.

Please ensure that any pets are secured and that the area around the [Location of repair, e.g., electrical panel/kitchen outlets] is clear of personal belongings to allow the technicians to work efficiently.

If you have any immediate questions, please contact the management office at [Phone Number].

Thank you for your cooperation in this urgent matter.

Sincerely,

[Your Name/Property Manager Name]

[Company Name]

[Contact Phone Number]