

NOTICE: UPCOMING INTERNET SERVICE INTERRUPTION

Date: [Insert Date of Notice]

To: All Residents and Tenants of [Building Name/Address]

Please be advised that there will be a planned internet service interruption affecting the entire building. This outage is necessary to perform [maintenance / upgrades / repairs] to the building's network infrastructure.

Scheduled Date: [Insert Date of Outage]

Start Time: [Insert Time, e.g., 9:00 AM]

Estimated End Time: [Insert Time, e.g., 1:00 PM]

During this window, all wired and wireless internet connections provided by the building will be unavailable. We recommend that you plan your activities accordingly and save any online work prior to the start time.

We apologize for any inconvenience this may cause and appreciate your patience as we work to improve our services.

If you have any questions or concerns, please contact the Management Office at [Insert Phone Number] or [Insert Email Address].

Sincerely,

[Your Name/Property Manager Name]
[Building Management/Company Name]