

NOTICE: TEMPORARY HOT WATER OUTAGE

Date: [Insert Date]

To all Residents/Tenants of [Insert Building Name/Address],

Please be advised that we will be replacing the building's hot water boiler system on the following date(s):

Date: [Insert Date]

Time: [Insert Start Time] to [Insert End Time]

During this period, there will be **no hot water** available throughout the building. Cold water service should remain unaffected.

This replacement is necessary to ensure the continued reliability and efficiency of our heating and water systems. We recommend that you plan your water usage accordingly prior to the scheduled start time.

We apologize for any inconvenience this may cause and thank you for your patience while we perform these essential upgrades.

If you have any questions, please contact management at [Insert Phone Number] or [Insert Email Address].

Sincerely,

[Your Name/Property Management]

[Building Name]