

Date: [Insert Date]

Property Address: [Insert Property Address]

Subject: Notice of Leak Detection and Plumbing Inspection

Dear [Resident/Tenant Name],

This letter is to inform you that a plumbing inspection and leak detection service has been scheduled for your unit/property.

Inspection Details:

- **Date:** [Insert Date]
- **Estimated Time:** [Insert Time, e.g., 10:00 AM to 12:00 PM]
- **Service Provider:** [Insert Company Name]

The purpose of this inspection is to identify any hidden water leaks, check the integrity of pipes, and ensure all fixtures are functioning correctly to prevent potential water damage.

Action Required:

- Please ensure that the areas under sinks, around water heaters, and near laundry connections are clear for the technician.
- An adult [must/does not need to] be present during the inspection.
- If you have pets, please ensure they are secured in a separate room.

If you have any questions or need to reschedule, please contact [Contact Name] at [Phone Number] or [Email Address] by [Insert Deadline Date].

Thank you for your cooperation in maintaining the property.

Sincerely,

[Your Name/Property Management Name]

[Phone Number]

[Email Address]