

Date: [Insert Date]

To: [Tenant Name]

Property Address: [Insert Property Address]

Subject: Notice of Property Inspection Regarding Unauthorized Modifications

Dear [Tenant Name],

This letter serves as formal notice that an inspection of the above-mentioned property will be conducted on **[Insert Date]** at approximately **[Insert Time]**.

It has come to our attention that unauthorized modifications may have been made to the premises, specifically: [Insert description of modifications, e.g., painting walls, installing shelving, altering fixtures].

As per the terms of your Lease Agreement dated [Insert Lease Start Date], Section [Insert Section Number], no alterations, additions, or improvements are to be made to the property without prior written consent from the Landlord/Management.

The purpose of this inspection is to:

- Assess the nature and extent of the modifications.
- Evaluate whether the modifications comply with building codes and safety standards.
- Determine if the property must be restored to its original condition.

Please ensure that any pets are secured and that the inspector has access to all areas of the property. You are welcome to be present during this inspection, but your presence is not required.

Following the inspection, we will contact you regarding any necessary remedial actions or costs associated with restoring the property.

Thank you for your cooperation.

Sincerely,

[Your Name/Company Name]

[Your Phone Number]

[Your Email Address]