

[Date]

[Tenant Name]  
[Tenant Address]  
[Unit Number]

Subject: Follow-up regarding electrical repair in [Unit Number]

Dear [Tenant Name],

This letter is to follow up on the electrical repair completed in your unit on [Date of Repair]. Our records indicate that the issue regarding [Brief Description of Issue, e.g., flickering lights/outlet failure] was addressed by [Name of Electrician/Company].

The safety and comfort of our tenants are our top priorities. We would like to confirm that the electrical system is now functioning correctly and that you are satisfied with the quality of the work performed.

Please let us know if:

- The original issue has been fully resolved.
- There are any new or recurring electrical concerns.
- The technician left the work area clean and secure.

If you are still experiencing problems, or if you have any feedback regarding the repair process, please contact the management office at [Phone Number] or [Email Address] as soon as possible.

Thank you for your cooperation and for being a valued resident.

Sincerely,

[Your Name/Property Manager Name]  
[Property Management Company Name]