

Date: [Date]

To: [Tenant Name]

Address: [Property Address and Unit Number]

NOTICE OF TEMPORARY RELOCATION FOR MOLD REMEDIATION

Dear [Tenant Name],

This letter serves as official notice that mold remediation work must be performed in your rental unit. To ensure your safety and to allow professional contractors to complete the necessary repairs, you are required to temporarily relocate from the premises.

Relocation Details:

- **Start Date:** [Start Date and Time]
- **Estimated Duration:** [Number of Days/Weeks]
- **Estimated Return Date:** [Return Date]

Temporary Accommodations:

[Option A: Management has arranged for your stay at Name of Hotel/Address]

[Option B: You are responsible for securing your own lodging and will be reimbursed up to Amount per day]

[Option C: Rent for the period of relocation will be prorated or waived]

Preparation Requirements:

Before the start date, please ensure that you:

- Remove all personal items from [Specific Areas, e.g., Bathroom/Bedroom].
- Cover or move sensitive electronic equipment.
- Remove all pets from the unit.
- [Additional Instructions]

We apologize for this inconvenience. These steps are necessary to maintain a healthy living environment and comply with safety regulations. We will notify you immediately if the timeline for remediation changes or if you are cleared to return earlier than expected.

If you have any questions, please contact [Management Name] at [Phone Number] or [Email Address].

Sincerely,

[Your Name/Property Manager Name]
[Company Name]
[Phone Number]