

Date: [Date]

To: [Resident Name(s)]

Address: [Unit Number/Address]

Subject: NOTICE OF LEASE VIOLATION - UNAUTHORIZED GATHERING & NOISE

Dear [Resident Name],

This letter serves as a formal notice that you are in violation of your lease agreement and the community policies regarding noise and unauthorized gatherings.

Details of Violation:

- **Date of Incident:** [Date]
- **Time of Incident:** [Time]
- **Description:** Management received reports of an unauthorized gathering at your residence involving excessive noise levels that disturbed the peace and quiet enjoyment of neighboring residents.

Per your lease agreement, Section [Insert Section Number], residents are responsible for the conduct of themselves and their guests. Excessive noise, loud music, and large unapproved gatherings are strictly prohibited at all times, specifically during quiet hours which are from [Start Time] to [End Time].

Required Action:

Please ensure that you and your guests adhere to all community noise policies immediately. Future violations may result in further disciplinary action, including but not limited to, monetary fines or the initiation of eviction proceedings.

If you have any questions regarding this notice, please contact the management office at [Phone Number] or [Email Address].

Sincerely,

[Your Name/Property Manager Name]
[Property Name/Company Name]