

Date: [Insert Date]

Dear Resident,

We are writing to send a friendly reminder regarding our community's pet waste policy. We take great pride in maintaining a clean and beautiful environment for all residents, and your cooperation is essential.

Please remember the following guidelines:

- **Pick it up:** Always clean up after your pet immediately.
- **Dispose properly:** Place all pet waste in the designated trash bins or pet waste stations located throughout the property.
- **Leash policy:** Pets must be kept on a leash at all times when in common areas.

Failure to follow these rules not only affects the appearance of our community but can also lead to health concerns and potential fines as outlined in your lease agreement.

Thank you for being a responsible pet owner and helping us keep our neighborhood clean.

Sincerely,

[Your Name/Property Management]

[Property Name]

[Contact Information]