

Date: [Date]

From: [Property Management Name/Homeowners Association]

To: [Tenant/Owner Name]
[Address/Unit Number]

Subject: NOTICE OF VIOLATION: FAILURE TO CLEAN UP PET WASTE

Dear [Tenant/Owner Name],

This letter serves as a formal notice regarding a violation of the pet policy at [Property Name/Address]. It has been reported or observed that you have failed to properly dispose of waste left by your pet in the common areas of the property.

According to your [Lease Agreement/Community Rules], all pet owners are required to immediately pick up and dispose of pet waste in the designated trash receptacles. Failure to do so creates unsanitary conditions and affects the enjoyment of the property for all residents.

Violation Details:

Date of Incident: [Date]

Location: [Specific Area, e.g., North Lawn/Hallway]

Required Action:

Please ensure that you clean up after your pet immediately and consistently moving forward. Failure to comply with this policy may result in the following:

- A fine of \$[Amount] per occurrence.
- Removal of pet privileges.
- Further legal action or lease termination.

If you have any questions regarding this notice, please contact the office at [Phone Number] or [Email Address].

Sincerely,

[Your Name/Signature]
[Title/Position]