

Date: [Insert Date]

To: [Tenant/Owner Name]

Address: [Insert Property Address/Unit Number]

RE: FINAL NOTICE - OFF-LEASH PET POLICY VIOLATION

Dear [Tenant/Owner Name],

This letter serves as a formal final notice regarding continued violations of the pet leash policy at [Property Name/Complex].

Despite previous warnings issued on [Date of First Warning] and [Date of Second Warning], it has been reported and/or documented that your pet was observed off-leash in a common area on [Date of Most Recent Incident].

As stated in your [Lease Agreement/Homeowners Association Rules], all pets must be kept on a lead or leash at all times when outside of your private residence and within the community common areas. This policy is strictly enforced to ensure the safety, comfort, and liability protection of all residents and animals.

Required Action:

You are required to comply with the leash policy immediately. Failure to leash your pet henceforth will result in further disciplinary action, which may include, but is not limited to:

- Fines in the amount of \$[Insert Amount] per occurrence.
- Permanent removal of the pet from the premises.
- Termination of your tenancy or legal action.

Please consider this your final warning. We hope for your immediate cooperation to maintain a safe environment for the community.

If you have any questions regarding this notice, you may contact the management office at [Phone Number] or [Email Address].

Sincerely,

[Your Name/Property Manager Name]

[Property Management Company/Association Name]